



Re: VPEF **Fall 2009 Mini Grant Information**

To All VUSD Teachers and Staff:

The Vacaville Public Education Foundation (VPEF) Board announces that \$21,500.00 is now available for mini grants. This time around, we are emphasizing the following areas with these grants:

1. Educational Enrichment. Projects that help make the current curriculum come alive for students such as a field trips, assembly, community service, or special class project.
2. Exploration Opportunities. Projects that expose the students to potentially new interests (music, photography, gardening, construction, etc.) or to career fields that might spark an interest in further learning.
 - A grant application is attached to this letter. Applications can also be downloaded from www.vpef.org

Note: Applications for on-going classroom supplies, materials and equipment are not eligible in this round unless they are specifically related to one of the two areas of emphasis described above. The following rules apply:

- Maximum Grant: \$500. Two or more teachers may submit combined requests for up to \$1000 for eligible projects benefiting multiple classes.
- Applications must be submitted on the attached form and dropped off at the following locations:
 - Chamber of Commerce's Teacher Mixer starting at 5pm, Oct. 5 at the Hearn Construction Courtyard, 411 Davis St.
 - Delivery to VUSD District Office no later than 5PM on Oct. 9
- Checks will be written directly to the grant recipient, or to the provider of services.
- You will receive personal verbal and written notice of grant approval, and an email of the approvals will be sent to all applicants.
- Grant recipients will be asked to complete an Agreement and Evaluation.

As always, we will do our best to distribute grants in an equitable manner among all schools. We greatly appreciate the dedication of teachers and staff of the VUSD and sincerely hope this additional funding will be of benefit to you, and your students. If you have questions, please call Carl Debevec at 447-1200. Best wishes and thanks for your participation,

Vacaville Public Education Foundation

**VACAVILLE PUBLIC EDUCATION FOUNDATION
FALL 2009 MINI-GRANT APPLICATION**

(Please print)

APPLICANT'S NAME _____ EMAIL _____

SCHOOL _____ GRADE _____

WORK PHONE _____ HOME OR CELL PHONE _____

1. PURPOSE OF GRANT.

2. HOW WILL THE GRANT MEET VPEF'S DESIRES TO ENHANCE THE CURRENT EDUCATIONAL CURRICULUM OR EXPOSE STUDENTS TO NEW INTERESTS?

3. HOW MANY AND WHICH STUDENTS WILL BENEFIT?

4. AMOUNT OF GRANT REQUESTED: \$ _____

5. TOTAL COST OF MATERIAL/EQUIPMENT/EVENT \$ _____

6. WILL YOUR PROJECT INVOLVE ANY OTHER FUNDRAISING, COMMUNITY SUPPORT OR VOLUNTEERISM? Please describe.

PLEASE USE ADDITIONAL PAGES AS NEEDED. THANKS FOR YOUR REQUEST.

I agree to use any grant money received for the purpose described above and to complete the VPEF Agreement and Evaluation Forms. I understand that any/all materials purchased will become the property of VUSD.

DATE: _____ 2009

Applicant's Signature _____ Principal's Signature _____